

Introduction

The Government of India has prioritized rural sanitation under the Swachh Bharat Mission-Gramin (SBM-G) — Clean India Campaign for rural India with a prime objective of making India Open Defecation Free (ODF) by 2019 and sustaining the momentum. The campaign is unprecedented in its scale and speed, and probably the largest ever behavior change campaign in the world.

The goal of Swachh Bharat Gramin is to provide all rural areas with,

- 1) Access to sanitation facilities including toilets Uptake of cost-effective and appropriate technologies for ecologically safe and sustainable sanitation
- **2) Solid and liquid waste disposal systems** Community-managed sanitation systems focusing on scientific solid and liquid waste management systems for overall cleanliness in rural areas
- **3)** Clean surroundings Adoption of sustainable sanitation practices and facilities through awareness creation and health education

The large-scale campaign requires an extensive focus on capacity building of a range of key stakeholders especially those who motivate communities. Currently, there is a need to develop sufficient human resource capacity at the district and block levels to achieve and sustain ODF outcomes.

Purpose of User Guide

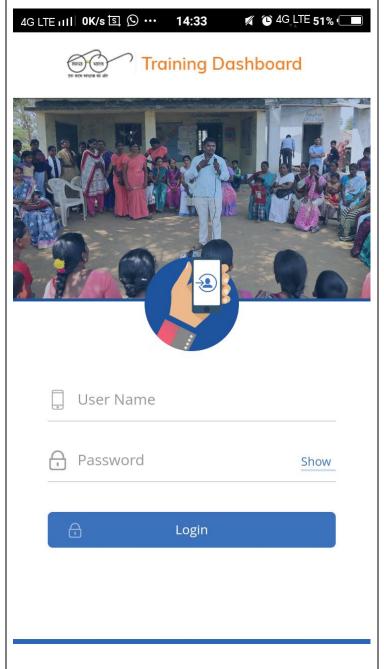
This User Guide for Training Institute Trainee App provides essential information for the users to use the Training Institute Mobile App. It includes a detailed description with step-by-step instructions and screenshots for accessing different features and functionalities available in the Mobile App.

Master Trainer - They will mark own geo-tagged attendance, click start and end of the session, upload geo-tagged photograph of participants, upload attendance sheet (for those who have not marked attendance online), upload scores of pre-test, post-test & feedback (for those who do this offline).

Clicking on Training Institute Trainer App the **₡** 4G LTE 51% ■ 4G LTE 1111 0K/s 🔄 🕓 · · · 14:33 following screen is displayed. Training Dashboard TRAINER APP

Valid Username and Password have to be entered to access the various features of the APP.

On successfully logging in Trainer is directed to the next page.



If Trainer is not yet assigned any training programs, the screen will be displayed with the message "No ongoing training available".

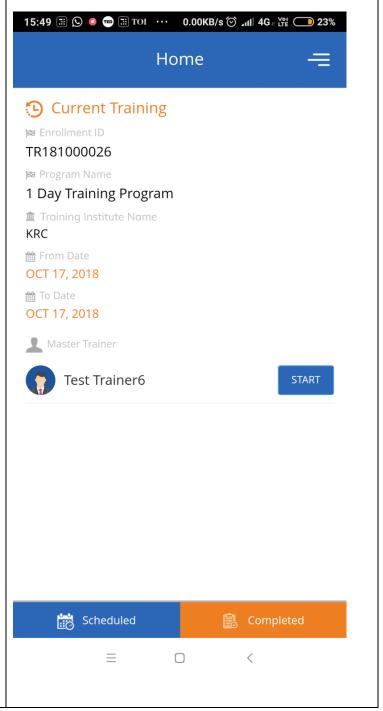
For the assigned training programs to view the details click on Scheduled or Completed buttons.



Click on "Scheduled" to view the Current Training.

It displays basic details like Training Program ID, Training Program Name, Training Institute Name, duration of the training and the Master Trainer Name.

Click on "Start" to start the training.

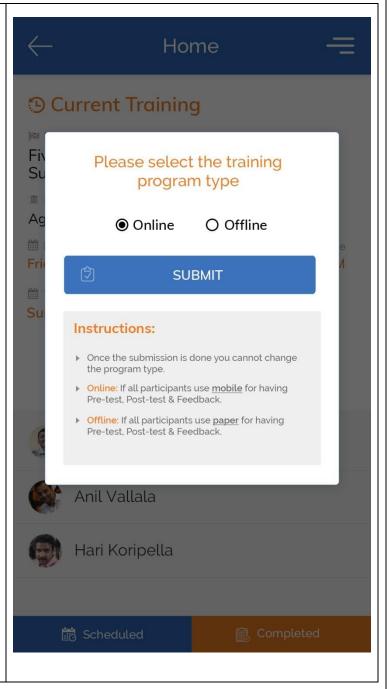


Training program type has to be selected by selecting the Online or Offline radio button.

By defining the training program type the respective training features are enabled for action.

Once the type of training program is selected and submitted it cannot be changed. Ensure the correct program type is selected.

The following screens are for the Offline Training Program.



On confirming the training program type which is selected as "Offline" in this case.

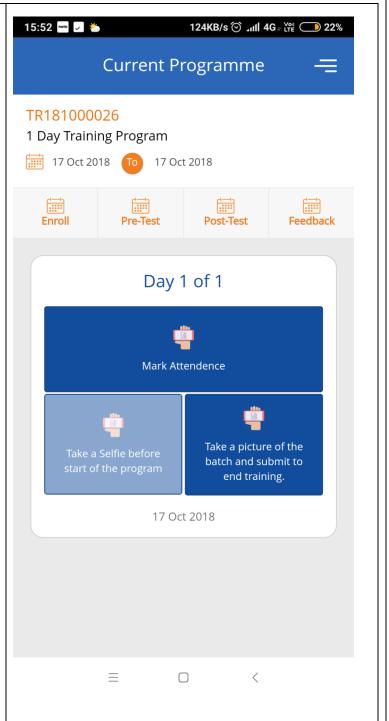
The following screen showing the list of actions to be performed is displayed which include

- 1. Enroll
- 2. Pre-Test
- 3. Post-Test
- 4. Feedback

Click "Enroll" for enrolling the participants to the chosen training program.

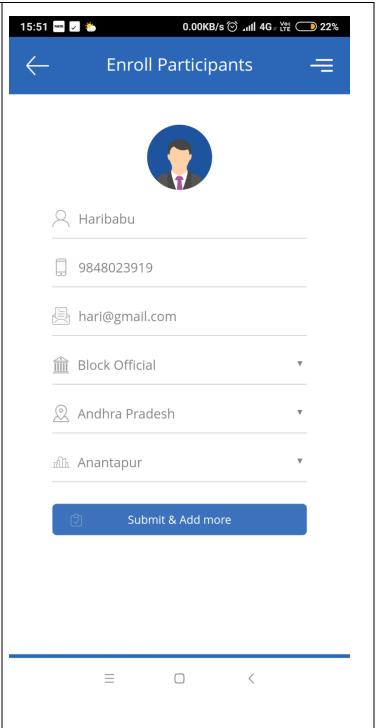
Following features are provided:

- Mark Attendance This is enabled until the completion of the training program to mark the attendance of the participants for each session.
- II. Take a Selfie before the start of the program Each participants picture is uploaded for the training program.
- III. Take a picture of the batch and submit to end training Picture of the batch is captured for each session.

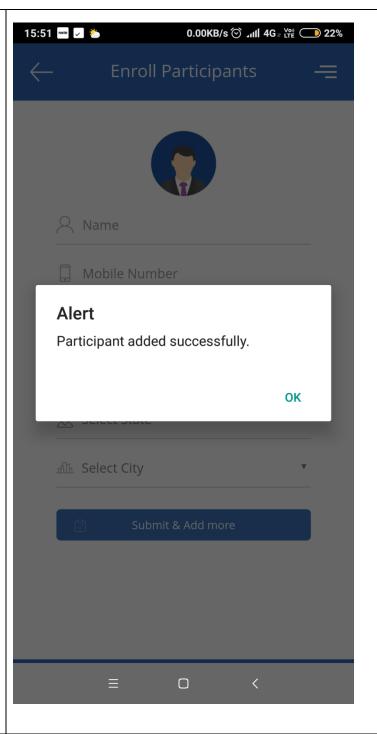


To enroll the participant's basic information like Picture, Name, valid contact details Mobile Number & Email Id, Block official, state and district have to be entered.

Click on "Submit & Add More" to successfully submit the details and to enroll the next participant's details.



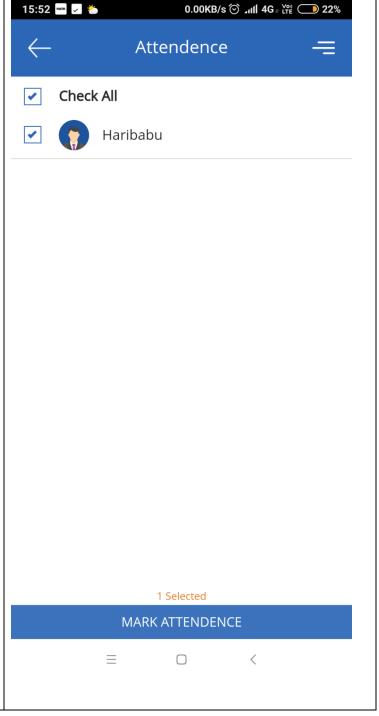
On submitting the participant details a success message is displayed confirming the submission.



To mark the attendance of the participants, identify and select the participants from the list displayed by clicking on the checkbox.

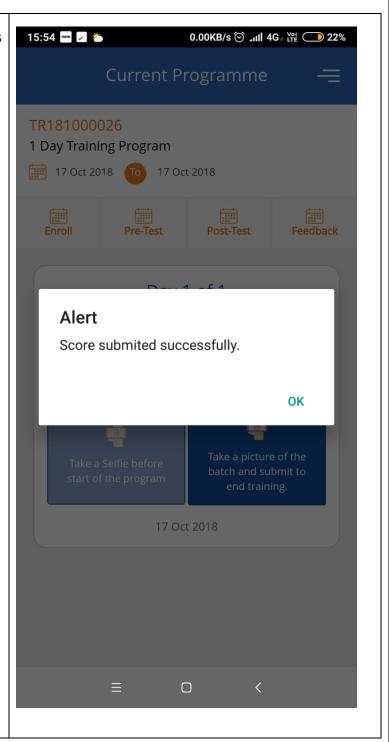
If all the participant's attendance has to be marked click on the "Check All" checkbox.

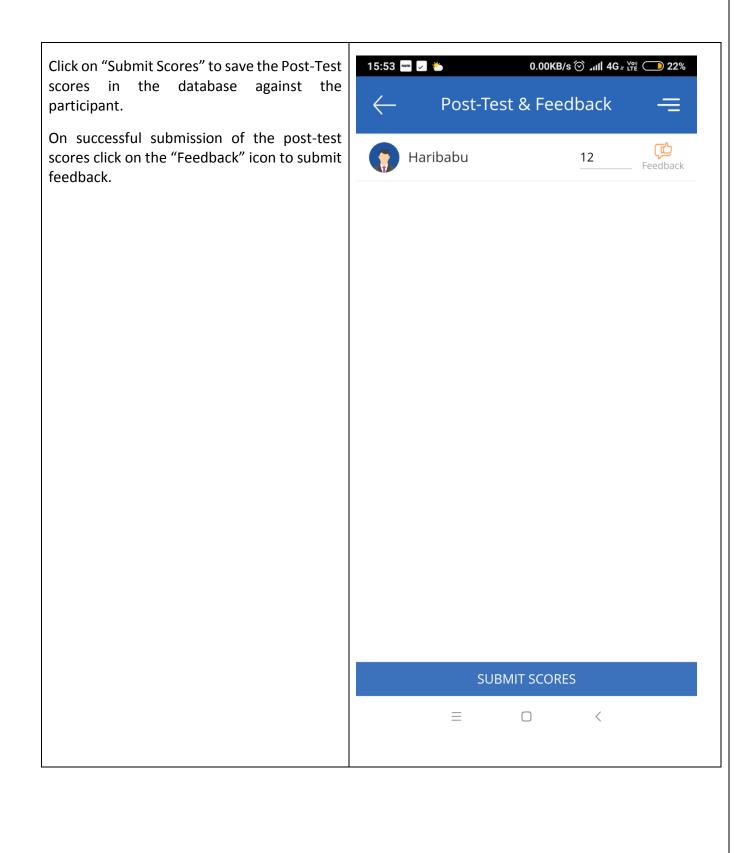
Click on "Mark Attendance" button to submit the selected participants. On successful submission of the attendance, a message showing count of participants attendance updated is displayed.



Click on "Submit Scores" to save the Pre-Test 15:53 Pastin 🗸 告 0.12KB/s ۞ الله 4G لله 4G 22% scores in the database against the Pre-Test Scores participant. Haribabu 12 SUBMIT SCORES ≡ □ <

On submission of Pre-test scores, a success message is displayed.





Training Program and Trainer are rated by tapping on the number of stars to rate on a scale from 1 to 5.

Click on "Submit" to confirm the rating.

