



Mekong-ROK Cooperation Fund (MKCF) Final Report



A. Brief Project Information

1.1. Project Title	Capacity Building and Institutional Strengthening for Logistics Monitoring and Evaluation Database Development in Cambodia and CLV countries
1.2. Country	Cambodia, Lao PDR, Vietnam
1.3. Project Area	
<input checked="" type="checkbox"/>	Infrastructure
<input type="checkbox"/>	Information Communication Technology (ICT)
<input type="checkbox"/>	Green Growth
<input type="checkbox"/>	Water Resource Development
<input type="checkbox"/>	Agriculture and Rural Development
<input checked="" type="checkbox"/>	Human Resource Development
1.4. Implementation Start/end date	
Implementation Start date	June 2020
Implementation End date	January 2024
Project lifespan	3 years and 7 months (43 Months)
1.5. Approved project budget (USD)	403,350
1.6. Date of 1 st and 2 nd installments	
1 st installment	13 June 2020
2 nd installment	8 December 2022

B. Prepared by

Name	Ms. SORN Sopheavatey
Title	Deputy Director General of Logistics and Project Manager
General Department	General Department of Logistics
Name of the Implementing Agency	General Department of Logistics
Signature	
Date	..31...January....., 2024

C. Project outputs

The main objectives of the project include: (1) enhance capacity of government officials in developing logistics database and M&E framework for monitoring and evaluating logistics in Mekong region, particularly Cambodia, Lao PDR and Vietnam, (2) develop logistics M&E guideline for the development of logistics in the Mekong region, and (3) develop a central logistics database system for Mekong region to enable sustainable logistics development in Cambodia and Mekong region.

The key project outputs include as below:

Output 1: Enhanced capacity and skills of Logistics M&E officials on statistical management skill, knowledge, stock gathering and data processing.

Output 2: Strengthened M&E capacity for the logistics management and logistics development sector

Output 3: Developed M&E Framework and tool for logistics sector in Cambodia and CLV countries

Output 4: Designed Logistics Database System for CLV countries and Geodatabase for logistics system in Cambodia

Output 5: Documented knowledge products: a case study for the baseline of logistics development sector in Cambodia and a follow-up case study for logistics M&E report in Cambodia

The project has achieved key achievements/outputs as described below:

1st Year (June 2020 - June 2021): (1) Conduct Inception Workshop of the project “Capacity building and Institutional Strengthening for Logistics Monitoring and Evaluation Database Development in Cambodia and CLV countries” on August 30, 2021, and (2) Finalized the Training Module on Logistics Statistics Management and Collection and M&E Framework and Tool Measuring and Monitoring and Logistics Performance.

2nd Year (June 2021 – June 2022): (1) Conduct consultation meeting to collect inputs and introduce Database development for logistics system in Cambodia on March 30, 2022, (2) Prepare the document on National M&E Framework and Tool for Monitoring Purpose, and (3) Conduct 2 sessions of Training and Knowledge Sharing Workshop in Cambodia, 1st session on April 2022 in Sihanoukville on the topic of “Data collection and logistics statistics”, and the 2nd session on May 2022 in Phnom Penh on the topic of “Logistics Monitoring and Evaluation”.

3rd Year (June 2022 – July 2023): (1) Conduct training workshop and study visit to the Republic of Korea, from 27th till 31st March 2023, (2) Conduct Training workshop on “Geodatabase for Logistics System in Cambodia”, from 21st till 22nd April 2023 in Sihanoukville, (3) Conduct Regional Workshop on Development of Logistics Database System for Mekong Region – CLV Countries and Exchange Visit, from 15th till 17th May 2023 in the Socialist Republic of Vietnam, and (4) Develop Guideline for Collecting Logistics Geodata.

4th Year (August 2023 – January 2024): (1) Conduct the Dissemination Workshop and Exchange Visit in Lao People’s Democratic Republic from 18th to 20th October 2023 on the topic of Development of National Logistics Monitoring and Evaluation Framework and Data Collection, (3) Established a Central Logistics Database System, (4) Conduct survey and prepare the follow up Case Study on Baseline Survey on Logistics Development in Cambodia, (5) Conduct the Wrap-up Workshop of the project “Capacity building and Institutional Strengthening for Logistics Monitoring and Evaluation Database Development in Cambodia and CLV countries”, and (6) A Memorandum of Understanding (MoU) was prepared between the General Department of Logistics (GDL) of the Ministry of Public Works and Transport of Cambodia, and the Transport Development and Strategy Institute (TDSI) of the Ministry of Transport of Vietnam, which will be signed in the near future.

	Indicator	Achieved	Remarks
1. Enhanced capacity and skills of Logistics M&E officials associated to statistical management skill, knowledge, stock gathering and data processing	<ul style="list-style-type: none"> Developing Training Module for Statistics Management and Course in Logistics Sector and/or reviewing relevant national and international paper for the Training Module is available Training materials and handout associated to Logistics Statistical management skill and knowledge is available Capacity assessment reports are available Data on logistics sector and report is available 	Achieved	
2. Strengthened M&E capacity for the logistics management and development sector	<ul style="list-style-type: none"> M&E Framework and Manual on logistics data management and development is created Training materials on M&E in logistics sector are available Report on Capacity Build Program and/or Workshop are available Competent officials deliver ToT trainings to continue HR development Capacity assessment report is available 	Achieved	

<p>3. Developed a M&E Framework and Tool for logistics sector</p>	<ul style="list-style-type: none"> • Logistics M&E Framework and Tool (Ms. Excel etc.) is created • Logistics M&E Template is created • Regional M&E Framework and Tool for logistics data collection in CLV countries is available • Capacity Building Workshops on M&E Framework and Tool of Logistics sector for CLV countries are completed 	<p>Achieved</p>	
<p>4. Designed logistics database system for CLV countries and Geodatabase for logistics system in Cambodia</p>	<ul style="list-style-type: none"> • CLV Logistics database system Website is generated • Geodatabase for Logistics system in Cambodia is generated • Report on Regional Workshop on development of logistics database system for Mekong Region – CLV countries in particular – is available 	<p>Achieved</p>	
<p>5. Documented knowledge products: a case study for the baseline of logistics development sector in Cambodia and a follow-up case study for logistics M&E report in Cambodia's Logistics and transportation</p>	<ul style="list-style-type: none"> • Case study report on the baseline of logistics development in Cambodia is available • Follow-up case study or logistics development in Cambodia is available 	<p>Achieved</p>	

D. Project outcomes

The project outcomes that were achieved includes:

- ❖ With regard to the 1st outcome “Improved human resource in logistics industry and logistics M&E in Cambodia and Mekong region, so as to continue developing and managing sustainable logistics system in the Mekong Region”, the project has established the CLV logistics database Website for sharing of data, lesson-learned and knowledge among CLV countries to greatly benefit the development of each country and the region in the logistics sector. Furthermore, Logistics M&E Framework and guideline has been published on the website which crucial parts of the effort to develop the logistics sector performance for all countries involved.
- ❖ Related to the 2nd outcome “Having a comprehensive logistics policy and regional logistics industry development monitoring and evaluation mechanism would lead to have a pure logistics policy creation in the region and ensure sustainable regional economic growth through the data and information sharing within region”, the project has facilitated and push for regional cooperation and collaboration, particularly, through the Memorandum of Understanding (MoU) which will be signed between the General Department of Logistics (GDL) of the Ministry of Public Works and Transport of

Cambodia, and the Transport Development and Strategy Institute (TDSI) of the Ministry of Transport of Vietnam as Vietnam side needs time to get approval from their management before signing the MoU.

	Indicator	Achieved	Remarks
1. Improved human resource in logistics industry and logistics M&E in Cambodia and Mekong region, so as to continue developing and managing sustainable logistics system in the Mekong Region	<ul style="list-style-type: none"> Established CLV logistics database Website Published a Cambodia and CLV countries Logistics M&E Framework and guideline. (after 24 months) 	Achieved	
2. Having a comprehensive logistics policy and regional logistics industry development monitoring and evaluation mechanism would lead to have a pure logistics policy creation in the region and ensure sustainable regional economic growth through the data and information sharing within region.	<ul style="list-style-type: none"> Number of development policies associated to logistics development – focusing on green, sustainable and reliable logistics in Cambodia CLV Logistics Development policies created 	Achieved	

E. Contribution towards developing the Mekong Countries and deepening the Mekong-ROK cooperation

This project has promoted regional cooperation and sharing of experience and knowledge for CLV countries, particularly through joint effort in workshop located in Cambodia, Lao PDR, Vietnam and Republic of Korea. These exchanges and official visits have provided platform for relevant logistics institutions to share ideas and potentially collaborate in the future development initiatives, particularly, the General Department of Logistics (GDL) of the Ministry of Public Works and Transport of Cambodia has been pursuing to sign the Memorandum of Understanding (MoU) with Transport Development and Strategy Institute (TDSI) of the Ministry of Transport of Vietnam. This has shown the fruitful result of the cooperation and expected outcomes and possible collaboration with Lao PDR, thus moving forward to joint regional development efforts.


F. Overall Project Assessment

Through the experience of implementing this project, we have synthesized and observed as follows: (1) All action plans of the project are conducted professionally, achieving the main objectives of this project, (2) This project is essential in developing human resources in logistics sector for CLV countries and the Greater Mekong Sub-region (GMS), and (3) Taking this opportunity, I would like to call on development partners to continue to support to CLV countries in developing human resources in the transport and logistics sector through creation of new projects that are crucial for the development within the region.

G. Financial Analysis

Budget Line	Approve Budget 28 Sep 2023 (X) USD	Expensed Budget (Y) USD	Balance (X-Y) USD	Used Budget as Percentage (Y/X) %	Remarks
Activity A1-A4	74,455.8	74,455.8	0	100%	
Activity B1-B3	43,967.5	43,967.5	0	100%	
Activity C1	66,291	66,291	0	100%	
Activity C2-C3	85,856.4	85,856.4	0	100%	
Activity D1-D3	50,292.3	50,292.3	0	100%	
Activity E1	23,373	23,373	0	100%	
Activity E2-E3	59,114	59,114	0	100%	
Total Budget	403,350	403,350	0	100%	

H. Project Completion Check list

Project Completion Check List				
S.no	Particulars	submission status Yes / No	Link if web based Yes / No if yes - paste the link Or QR Code	Attachment if scan
1	Final report - Technical	Yes		
2	Final report - Financial	Yes		
3	Workshop / Meeting minutes (if available)	Yes		
4	participants list of meeting	Yes		
5	financial supporting document in Apsheet	Yes		
6	Closeout all contracts and documents related to MKCF Project	Yes		
7	Release of any secondment staff	No		
8	Creating liability issues resulting from incomplete payments, contracts, or deliverables	No		
9	Archive technical documentation	Yes		

Handwritten signature/initials

I. By Mekong Institute

Name

Title

TIF

Mekong Institute

Signature

Date

Handwritten mark

Handwritten mark